



# BOARD OF VOTER REGISTRATION and ELECTIONS OF BEAUFORT COUNTY



15 John Galt Road • Post Office Drawer 1228 • Beaufort, South Carolina 29901-1228

## **Meeting Agenda**

February 4, 2016  
10:30 AM

Tyrone S. Clifford  
**Chairman**

William Severns  
**Vice Chairman**

Marie S. Smalls  
**Director**

### Board Members:

William Bronson  
Beverly Dore  
Dean Hewitt  
Bruce Massey  
James Rowe  
Rupert Williams  
(Vacant)

**Meeting Type:** Monthly Board Meeting

**Location:** Voter Registration and Elections Department Conference Room,  
15 John Galt Rd, Beaufort, SC 29906

- I. Call to Order Followed by Pledge of Allegiance
- II. Public Comments (Please limit comments to 5 minutes)
- III. Minutes
  - a. August 26, 2015 Board Meeting
  - b. September 17, 2015 Canvass Hearing/Board Meeting
  - c. October 22, 2015 Canvass Hearing/Board Meeting
- IV. Unfinished Business
  - a. Board Member Vacancy Procedure
- V. Committee Reports
  - a. Facilities
- VI. New Business
- VII. Director's Report
  - a. Elections Update
  - b. SCARE 2016 Conference
- VIII. Closing Comments
- IX. Announcements
  - a. Canvass Hearing Republican PPP is scheduled for:  
Thursday, February 25, 2016 at 10:00 am  
Voter Registration and Election Office  
15 John Galt Road, Beaufort, SC 29906  
  
Canvass Hearing Democratic PPP is scheduled for:  
Thursday, March 3, 2016 at 10:00 am  
Voter Registration and Election Office  
15 John Galt Road, Beaufort, SC 29906
- X. Adjourn



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15 John Galt Road • Post Office Drawer 1228 • Beaufort, South Carolina 29901-

## Minutes from the February 4, 2016 Canvass Hearing and Board meeting of the Board of Voter Registration and Elections of Beaufort County 15 John Galt Rd, Beaufort, SC

### ***BOARD MEMBERS PRESENT***

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Tyrone S. Clifford, Chairman  
William Severns, Vice-Chairman  
William Bronson  
Dean Hewitt

Bruce Massey  
James Rowe  
Rupert Williams

### ***BOARD MEMBERS ABSENT***

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Beverly Dore

### ***STAFF MEMBERS PRESENT***

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Brandon Harris,  
Marie S. Smalls, Director  
Wendell Roberson, Sr., Deputy Director  
Kristina Weitz, Secretary

### ***PUBLIC PRESENT***

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David Striebinger, School Board District 2 Candidate

### ***CALL TO ORDER***

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Mr. Clifford called the canvass hearing to order at 10:00 am.

Mr. Clifford was sworn in by Mrs. Smalls, and then Mr. Clifford swore in the Board and Secretary then led the Pledge of Allegiance.

## **CANVASS HEARING**

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Mrs. Smalls broke seal number 4779 on the provisional ballot box. There were two provisional ballots inside.

<b>Ref #</b>	<b><u>Name</u></b>	<b><u>Counted</u></b>	<b><u>Not Counted</u></b>	<b><u>Reason</u></b>	<b><u>Passed / Not Passed</u></b>
01	Katheryn A Lundgren		X	Registered after deadline	Passed – Unanimously
02	Rose Marie Lewis	X		Fail-Safe	Passed – Unanimously

Mrs. Smalls explained since only one ballot was counted, the voter was contacted and explained to the voter that by counting the one ballot, the voter's ballot secrecy would be revealed. Mrs. Smalls informed the Board Ms. Stafford was contacted and she requested her ballot to be counted in the official results.

The Canvass Hearing was paused to tabulate the results then reconvened at 10:40 a.m.

It was motioned by Mr. Severns to accept the results as certified and declare Mr. David Striebinger as the official winner for the School Board District 2 Special Election. The motion was seconded by Mr. Williams. It was voted upon and passed unanimously.

The Canvass Hearing was adjourned at 10:45 a.m. and the Board meeting was convened.

## **REVIEW OF MINUTES**

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Mr. Clifford asked if there were any additions or changes to the Board minutes from August 26, 2015, September 17, 2015, and October 22, 2015.

Mr. Severns motioned to accept the all the minutes. It was seconded by Mr. Williams. The motion was voted upon and passed unanimously.

## **UNFINISHED BUSINESS**

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### **Board Member Vacancy Procedure**

The Board discussed the draft procedures, handed out by Mr. Rowe, for filing vacancies in the Board's membership, specifically section 3B and 3C, advertising the vacancy and notification of the vacancy. (*Secretarial Note: A copy of the procedures is attached with the sections discussed at the meeting highlighted.*)

Mr. Severns asked what the Board's actions in the procedures were. It was explained the applications and selecting of the Board member is conducted by the Legislative Delegation.

Mr. Massey inquired why the Legislative Delegation does not do the advertising. Mr. Severns answered it is the Board's requirement.

Mr. Hewitt asked for clarification of item 2A. Mr. Rowe stated to remove the first "Director".

Mr. Severns motioned to accept the Board member vacancy procedures as amended. It was seconded by Mr. Williams. The motion was voted upon and passed unanimously.

## ***NEW BUSINESS***

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Mr. Clifford inquired if there was any New Business, hearing none; he turned the Board meeting over to Mrs. Smalls for the Director's Report.

## ***DIRECTOR'S REPORT***

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### **Election Updates**

Mrs. Smalls there was a 7% turnout in Beaufort County for the Special Election for School Board District 2 February 2, 2016 Election. The Board discussed the turnout for the School Board election.

The dates for the Presidential Preference Primaries (PPPs) are Saturday, February 20, 2016 for the Republican and Saturday, February 27, 2016 for the Democratic. The canvass hearings would be on Thursday, February 25, 2016 for the Republican and Thursday, March 3, 2016 for the Democratic.

In-Person absentee voting:

Republican PPP – Monday, January 25, 2016 – Friday, February 19, 2016

Democratic PPP – Monday, February 1, 2016 – Friday, February 26, 2016

### **PPP Poll Workers Training Schedule**

<b>Date</b>	<b>Time</b>	<b>Location</b>
Mon. - 02/08/16	10:00 am – 12:00 pm	County Council Chambers
Mon. - 02/08/16	3:00 pm – 5:00 pm	Rotary Community Ctr
Tue. - 02/09/16	10:00 am – 12:00 pm	Bluffton Library
Tue. - 02/09/16 <b>Clerks Only</b>	12:00 pm – 1:00 pm	Bluffton Library
Tue. - 02/09/16	2:00 pm – 4:00 pm	Bluffton Library
Wed. - 02/10/16 <b>Clerks Only</b>	4:30 pm – 5:30 pm	County Council Chambers
Wed. - 02/10/16	6:00 pm – 8:00 pm	County Council Chambers
Thu. - 02/11/16	9:00 am – 11:00 am	Hilton Head Library
Thu. - 02/11/16 <b>Clerks Only</b>	11:00 am – 12:00 pm	Hilton Head Library

### **Election Day Technician Training**

<b>Date</b>	<b>Time</b>	<b>Location</b>
Sat. - 02/13/16	10:00 am – 12:00 pm	Beaufort Office

### **Election Workers for PPP**

The Board discussed the Poll Workers assignments and the lack of responses/delays with the Poll Workers.

The Poll Workers that have never been trained should be reminded to complete the online training as soon as possible or they would not be allowed to work the PPPs.

## **Election Updates 2016**

Filing for the 2016 Partisan seats opens Wednesday, March 16, 2016 and closes Noon, Wednesday, March 30, 2016. The announcements for the filing would be on Wednesday, March 2, 2016.

The offices up for election this year are:

- President/Vice-President
- US Senate
- US House (Districts 1 – 6)
- Solicitor (14<sup>th</sup> District)
- State Senate (Districts 43, 45, & 46)
- State House (Districts 118, 120, 121, 122, 123, & 124)

The Beaufort office would be open Saturday, February 13, 2016 from 9 am – 1 pm for in-person absentee voting.

The Public Testing of the voting equipment for the Republican Presidential Preference Primary would be conducted on Friday, February 5, 2016 at 10:00 am. The Democratic Presidential Preference Primary Public Testing would be conducted the following week, Friday, February 12, 2016 at 10:00 am.

## **Combined Precincts for Presidential Preference Primaries**

- Buckwalter precincts (7)
  - Polling Locations: Buckwalter A, Buckwalter B, Buckwalter C
  - Precincts: Bluffton 2B, 4A, 4B, 4C, 4D, 5A, 5B
- Plantation House (3)
  - Polling Locations: Plantation House A, Plantation House B
  - Precincts: Hilton Head 4C, 4D, 5B

## **Exit Polls/Vote Collection**

Mrs. Smalls informed the Board there would be Exit Polls and Vote Collections conducted by Edison Research Surveys at the following precincts:

- Democratic Primary – February 27<sup>th</sup>
  - Burton 2C (Exit Poll)
  - Mossy Oaks 2 (Exit Poll)
  - Burton 2C (Vote Collection)
  - Hilton Head 1B (Vote Collection)
  - Lady's Island 2B (Vote Collection)
  - Mossy Oaks 2 (Vote Collection)

Mrs. Smalls reminded the Board the Exit Polls and Vote Collections are allowable as long as it does not interfere with the election process.

Mr. Kemp explained what the Exit Polls consists of, where the surveyor is and how the vote totals would be collected. The Board discussed the Exit Polls and Vote Collections surveys. The Board will inform the clerks on the Exit Polls and Vote Collections.

The Board revisited the Poll Manager training and SC Code 7-13-72.  
(*Secretarial Note: A copy is attached.*)

## **SC Association of Registrars and Election Officials (SCARE) Conference**

The South Carolina Association of Registrars and Election officials (SCARE) conference would be held on March 8, 2016 – March 12, 2016. Mrs. Smalls reported the deadline to register for the SCARE Conference has been extended to February 12, 2016 and currently nine staff members and seven Board members would be attending.

## **ANNOUNCEMENTS**

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Mr. Clifford announced the Canvass Hearing Republican PPP is scheduled for: Thursday, February 25, 2016 at 10:00 am Voter Registration and Election Office and the Canvass Hearing Democratic PPP is scheduled for: Thursday, March 3, 2016 at 10:00 am Voter Registration and Election Office.

## **ADJOURNMENT**

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The Board meeting adjourned at 12:31 pm.